

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Culture, Recreation and Countryside
Date:	15 June 2017
Title:	Community Buildings Capital Fund 2017/18 (requests for £25,000 and under)
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

1.1 The purpose of this report is to seek approval from the Executive Member for Culture, Recreation and Countryside for £136,210 of funding from the Community Buildings Capital Fund 2017/18.

2. Summary of grants:

2.1 Community Buildings Capital Fund 2017/18 applications

Organisation	District	£
Barton Stacey Village Hall	Test Valley	DEFER
Bridge Street Methodist Church	Test Valley	£0
Brodrick Hall	Gosport	£5,000
Eversley Village Hall	Hart	£17,850
Havant Men's Shed	Havant	£0
Integr8 Community CIC	Winchester	£25,000
Liss Community Association	East Hampshire	£9,140

Organisation	District	£
Parish of the Resurrection, Alton	East Hampshire	£9,600
Sparsholt Memorial Hall	Winchester	£5,000
St James' Church Hall	Eastleigh	DEFER
St John's Church Hall	Fareham	£24,670
The Cross Barn, Odiham	Hart	£14,950
The Hospital of St Cross and Almshouse of Noble Poverty	Winchester	£25,000
Total		£136,210

3. Contextual Information

- 3.1 The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 3.2 Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need. Details of the grant criteria are set out in Appendix 1.
- 3.3 By providing financial support to these organisations for the maintenance of their buildings, the County Council is able to work in partnership with the community sector to achieve the Corporate Priority.
- 3.4 Thirteen organisations have applied for 2017/18 funding and details are set out in Appendix 2.

4. Budget Position

4.1 2017/18

	£
Budget approval for 2017/18	125,000
Transfer from revenue grants 2017/18 (6 December 2016)	150,320
Remainder from 2016/17 funds at 21 March 2017	67,667
Unspent / returned funds since 21 March 2017	2,887
	<hr/> 345,874 <hr/>
 Grants recommended for approval in this report	 136,210
 Remaining balance for allocation in 2017/18	 <hr/> 209, 664 <hr/>

5. Other Considerations

- 5.1 Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

6. Recommendations

- 6.1 That the Executive Member for Culture, Recreation and Countryside:
- i) Approves grants for £136,210 from the Community Buildings Capital Fund 2017/18.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Grant Funding for Culture and Community Organisations in Hampshire 2017/18	7924	6 December 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)		21 March 2017
Direct links to specific legislation or Government Directives		
<u>Title</u>		<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

2. Impact on Crime and Disorder:

2.1 Not applicable.

3. Climate Change:

a) How does what is being proposed impact on our carbon footprint / energy consumption?

Not applicable.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable.

Community Buildings Capital Fund

What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus primarily on projects which provide improvements that reduce running costs. By way of example at one end of the scale, the installation of insulation, new windows and a modern central heating system could have a significant effect on heating costs as well as carbon footprint. At the other end of the scale would be the merging of two self-standing facilities into one. An example could be the building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with very high maintenance and heating bills.

The programme is not designed to be over prescriptive and developed innovative ideas for projects are encouraged.

What isn't funded?

The following organisations are not funded under this scheme:


- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use i.e. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties
- Sports clubs
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects, grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made. If an organisation requires an emergency request outside of the above dates please contact CCBSgrants@hants.gov.uk.

Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Strategic Plan 2013-17 'Shaping Hampshire: modern, public services for the future'](#)  and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Grant criteria

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community.
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate).
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the cost of such studies up to a maximum of £500.

**Community Buildings Capital Fund 2017/18
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Project funding requests

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Barton Stacey Village Hall (Test Valley/ Test Valley Central)	Replacement of all windows and doors (£3,325)	The organisation seeks funding towards the replacement of rotten windows and doors with double-glazed units with work planned to take place in August 2017. The facility is used by a playgroup and several special interest groups as well as a club for older people. The organisation has committed £1,000 of its own funds to the project. It has applied for more than the maximum 50% contribution, but has sufficient reserves to meet the shortfall. 1,000 Hampshire residents are expected to benefit. Councillor Gibson was invited to comment. It has been identified that Barton Stacey Village Hall may have additional capital works which should be addressed at the same time. It is recommended this application is deferred and the organisation submits a revised application.	£2,325	DEFER
Bridge Street Methodist Church (Test Valley/ Andover North)	Solving the pigeon problem (£8,492)	The organisation seeks funding towards the installation of pigeon proof netting, which is not considered to fall within the purpose of this fund. There is limited community benefit. Councillor Locke was invited to comment. As the project is not eligible, it is recommended the application is not supported. The organisation will be signposted to support in identifying alternative funding.	£4,246	£0
Brodrick Hall (Gosport/ Leesland and Town)	Replacement of kitchen (£10,000)	The organisation seeks funding towards kitchen refurbishment with work planned to take place in August 2017. The venue is used for a daily pre-school, several guiding and scouting groups, dance, table tennis and craft groups. The organisation has committed £4,000 of its own funds. The application is for more than the maximum 50% contribution. The organisation's Safeguarding Policy needs strengthening. The organisation will be signposted to support in this and in identifying alternative funding to make up the shortfall. 1,000 Hampshire residents are expected to benefit.	£6,000	£5,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
<i>Brodrick Hall</i>		Councillors Carter and Edgar were invited to comment. Councillor Edgar supports the recommendation. It is recommended Brodrick Hall is awarded up to 50% of project costs to a maximum of £5,000 on condition that an updated Safeguarding Policy is developed.		
Eversley Village Hall (Hart/ Hartley Wintney, Eversley and Yateley West)	Fit for the Future (£35,700)	The organisation seeks funding towards the replacement of outdated and inefficient heating and the installation of double glazing with work planned to take place by December 2017. The community programme includes a pre-school, an over 70's club, dance and fitness activities for children and adults and WI meetings. The organisation has committed £1,200 of its own funds the project, secured £1,000 County Councillor grant and £750 from Eversley Parish Council and is awaiting the outcome of applications from various trusts for £12,000. It has applied for more than the 50% maximum contribution. The organisation will be signposted to support in identifying alternative funding to make up the shortfall. 1,000 Hampshire residents are expected to benefit. Councillor Simpson strongly supports the application. Note: The organisation was awarded £1,000 County Councillor grant in 2016-17 towards this project. It is recommended Eversley Village Hall is awarded up to 50% of project costs to a maximum of £17,850 on condition that a Reserves Policy is developed.	£20,850	£17,850
Havant Men's Shed (Havant/ North West Havant)	Double Glazing (£5,319)	The organisation seeks funding towards the installation of double glazing. The building is used by the Men's Shed, but is not used by any other groups. Groups and organisations whose main priority is of an individual focus or single use are not eligible under the scheme criteria. The organisation secured £2,000 County Councillor funding but has not approached any other sources of funding. 50 Hampshire residents are expected to benefit. Councillor Fairhurst was invited to comment. Note: The organisation was awarded £2,000 County Councillor grant in 2016-17 towards this project. As the organisation is not eligible, it is recommended the application is not supported. The organisation will be signposted to support in identifying alternative funding.	£2,660	£0

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Integr8 Community CIC (Winchester/ Winchester Eastgate)	King Alfred Youth Activity Centre (£66,000)	<p>The organisation seeks funding towards the remodelling of KAYAC to increase flexible hire space, improve flooring and toilets and install ventilation to internal spaces. Work is planned to take place between July and August 2017. The venue is owned by Winchester City Council which is highly supportive of the project and is providing core funding to support the organisation for the next three years as well as carrying out decorative improvements. The facility is used by a range of community organisations including Integr8 Dance, Winchester Young Carers, Winnall Rock School, Hampshire Parent Carer Network and martial arts and music groups. The organisation seeks to secure £10,000 in-kind support from building businesses and expects to achieve £31,000 in local fundraising. If this is not fully achieved, the renovations will be reduced in scale with some elements deferred to a future project.</p> <p>1,000 Hampshire residents are expected to benefit. Councillor Hiscock supports the recommendation.</p> <p>Note 1: Associated organisation, Integr8 Movement, was awarded £3,000 Culture and Community Activity Grants 2017-18 (Decision Day 21.03.2017) Note 2: Associated organisation, Integr8 Dance, was awarded £11,800 Short breaks for Children with Disabilities and Additional Needs 2016-17</p> <p>It is recommended Integr8 Community CIC is awarded up to 50% of project costs to a maximum of £25,000.</p>	£25,000	£25,000
Liss Community Association (East Hampshire/ Petersfield Hangers)	Coffee Bar Improvements (£19,381, revised to £18,281)	<p>The organisation seeks funding towards the remodelling and refurbishment of its coffee bar and meeting room to increase flexible space and capacity. Work is expected to take place between July and September 2017. It provides a wide ranging community programme including arts and fitness activities for adults and children, a food bank, community cinema and dementia café. The organisation has committed £9,141 of its own funds towards the project, including in-kind contributions. The project costs include staff time which is ineligible and has been removed from calculations, reducing the project costs to £18,281.</p> <p>3,000 Hampshire residents are expected to benefit. Councillor Oppenheimer supports the application.</p> <p>Note 1: The organisation was awarded £4,660 Community Investment Fund 2016-17. Note 2: The Council is in negotiation with the organisation over transfer of</p>	£9,140	£9,140

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
Liss Community Association		ownership of the building. It is recommended Liss Community Association is awarded up to 50% of project costs to a maximum of £9,140.		
Parish of the Resurrection, Alton (East Hampshire/ Alton Town)	Living Space Project (£173,172)	The organisation seeks funding to open up the church to create flexible space, moving the font and installing toilets and a kitchen. This will create a venue for larger community groups which cannot be accommodated in the Village Hall and the Village Association supports the project. The organisation has committed £85,310 of its own funds towards the project, along with £5,000 from its parent organisation. It has secured £500 from Alton Town Council and £37,762 from various trusts and foundations. It has applied for £10,000 from East Hants District Council (awaiting outcome), £15,000 from National Churches Trust and expects to raise the remaining £10,000 through a local appeal. 1,500 Hampshire residents are expected to benefit. Councillor Joy strongly supports the application. Note 1: The organisation was unsuccessful in an application to the Community Buildings Capital Fund 2015-16 for £15,000 towards the renovation of Alton Parish Centre. It is recommended Parish of the Resurrection, Alton is awarded up to 6% of project costs to a maximum of £9,600.	£9,600	£9,600
Sparsholt Memorial Hall (Winchester/ Winchester Downlands)	Upgrading fire doors (£15,532)	The organisation seeks funding towards the replacement of rotting fire doors, planned to take place between July and August 2017. The organisation committed £7,000 of its own funds towards the project and has secured £850 County Councillor grant. At the time of application it was awaiting the outcome of an application for £5,000 to IGas which it has since learned was not successful, leaving an increased shortfall. 500 Hampshire residents are expected to benefit. Councillor Warwick supports the recommendation to award £5000 given the importance and urgency of the repairs. Note: The organisation was awarded £850 County Councillor grant in 2016-17 towards this project. As the project shortfall has increased since the time of application and in light of the urgent nature of the work, it is recommended Sparsholt Memorial Hall is awarded up to 35% of project costs to a maximum of £5,000.	£2,682	£5,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
St James' Church Hall (Eastleigh/Hedge End and West End South)	Warm Welcome Project (£41,000)	<p>The organisation seeks funds to refurbish the hall kitchen, to enable user groups to cater for up to 60 people and to enable the development of a drop-in café and weekly lunch club. Current users have complained about the current kitchen facilities and the views of these groups and of prospective new hirers have been consulted on in designing the project. The venue is used by a range of groups including mothers and babies, social group for older people, guiding, fitness and special interest groups. It is not clear when the work is planned to take place.</p> <p>The organisation has committed £6,000 of its own funds and secured £850 from County Councillor grants 2016-17. It has applied to Biffa and Veolia for more than the remaining project costs (outcomes due June 2017), but does not expect to be successful in both of these as competition is extremely high for these funds.</p> <p>The facility serves a sizeable, urban community. Councillor Craig was invited to comment.</p> <p>Note 1: The organisation was awarded £850 County Councillor grant 2016-17 towards this project</p> <p>It is recommended the application is deferred pending outcome of the other grant applications. If these are not successful or are partially successful, it is recommended St James' Church Hall is awarded up to 25% of project costs to a maximum of £9,910, or to the value of the shortfall, whichever is less.</p>	£9,910	DEFER
St John's Church Hall (Fareham/Fareham Town)	St John's Church Hall- Securing the future of the hall to remain in the heart of our community (£49,667)	<p>The organisation seeks funding towards renovation and refurbishment of the kitchen and the main hall ceiling, lighting and flooring. The current kitchen is domestic standard and over a decade old and the improvements to the main hall will improve hire potential and reduce running costs. Work is planned to take place July to September 2017. The hall provides a good range of activities to meet the needs of the local community in a fairly deprived area, including lunch club for older people, fitness and art classes and activities for children and young people. The organisation has committed £25,000 of its own funds to the project</p> <p>400 Hampshire residents are expected to benefit per week. Councillor Birkett and Latham were invited to comment.</p> <p>It is recommended St John's Church Hall is awarded up to 50% of project costs to a maximum of £24,670.</p>	£24,667	£24,670

Appendix 2

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount recommended capital fund 2016/17
The Cross Barn Odiham (Hart/ Odiham and Hook)	Barn 500 Phase 1 (£29,900)	The organisation seeks funding to remodel and refurbish the toilets, including realigning the stairs to increase space. This is the first phase of a significant programme of planned refurbishment for the venue in the lead up to its 500 th anniversary in 2032. The work is planned to take place from July to December 2017. The standard of current facilities means that some potential bookings have not been secured. The venue is used for fitness, arts and special interest groups as well as a community cinema and theatre. The organisation has committed £4,950 of its own funds and secured £9,950 from the Friends of Cross Barn Odiham. Project costs are indicative only as quotes have not been sought or submitted. 3,000 Hampshire residents are expected to benefit. Councillor Glen was invited to comment. It is recommended The Cross Barn Odiham is awarded up to 50% of project costs to a maximum of £14,950, on condition that quotes are secured and submitted.	£15,000	£14,950
The Hospital of St Cross and Almshouse of Noble Poverty (Winchester/ Winchester Eastgate)	New Visitor Toilets with Rooms above (£332,460)	The organisation seeks funding towards the construction of new toilets with office space above, replacing current toilets dating from the 1960's. Work is planned to take place from August 2017. The facility is used for community activities including arts and educational activities and the organisation provides opportunities to a significant number of volunteers to gain skills and experience. The organisation has committed £200,000 of its own funds to the project and has secured £21,000 from the Friends of St Cross and £9,270 from donations. It continues to seek funds to meet the remaining shortfall. 500 Hampshire residents are expected to benefit. Councillor Hiscock supports the recommendation. It is recommended The Hospital of St Cross and Almshouse of Noble Poverty is awarded up to 8% of project costs to a maximum of £25,000.	£25,000	£25,000
TOTAL			£157,940	£136,210